

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of MIS, Graduation: May 2022
Major: Management Information Systems
GPA: 3.81 | Business Honors Program | University Honors Program
Dean's List: Fall 2018, Fall 2019, Spring 2020, Fall 2021, Spring 2021
Selected Courses:
Business Communications Digital Systems
Web Application Development Data and Analytics

ACTIVITIES & AWARDS:

Member, Temple Association for Information Systems, January 2021– Present
Member, Fox Business Honors Student Association, September 2020 – Present
Member, Womxn on the Rise, September 2020 – Present
Recipient, Schwartz Founders Scholarship, September 2019
Extern, Johnson & Johnson, July 2019
Recipient, Guggenheim Scholarship, June 2018

EXPERIENCE: Temple University, Philadelphia, PA January 2021 – Present

Information Technology Assistant

- Assist over eighty students with understanding the basics of programming languages including HTML, CSS, and Javascript, as well as using cloud-based CRM platforms such as Salesforce.
- Answer student inquiries regarding class material and assignments through email, weekly office hours, and one-on-one Zoom appointments.
- Occasionally attend Zoom lectures to provide professor with additional support through assisting students in breakout rooms.

Fox Business Communications Center, Philadelphia, PA August 2020 – Present

Tutor and Social Media Coordinator

- Aid two to ten students daily in writing and editing Business Communications assignments for a tutoring center that caters to Temple's 8,500+ Fox students.
- Craft post-session client report forms to discuss mechanical, stylistic, and structural edits, as well as any overall comments regarding the appointment.
- Provide clients with additional resources such as MLA and APA citation guides and databases to find scholarly articles.
- Post weekly informational updates and writing and grammar tips to the center's Instagram page.

SKILLS & LANGUAGES:

- HTML, CSS, Javascript, Salesforce, Confluence, SQL, NoSQL
- Microsoft Office
- Spanish – fluent